

NEIGHBOURHOOD COMMITTEE (C&E1) - CENTRAL AND NORTH NEIGHBOURHOOD COMMITTEE

THURSDAY 13 SEPTEMBER 2012 - 8.00 PM

Venue: Beeches School, Gladstone, Peterborough

This Neighbourhood Committee will be preceded by a Ward Forum at **6-6.30pm**. This is a chance for you to talk to your Ward Councillor about issues affecting your area. This will be followed by the Operation CAN-do Neighbourhood Panel from **6.30 – 7.45pm** to identify priorities for the Police and Council for the next three months.

Exhibition for the following will also be on display **from 6 to 7 pm** with an opportunity for questions and answers from Officers:

- PCC Transport and Infrastructure Planning Team – plans for future schemes and projects
- Enterprise Peterborough's Waste Management Team – roll out of new food waste bins

AGENDA

- 1. Apologies for absence** **Chairman**
To receive any apologies from members unable to attend the meeting
- 2. Declarations of Interest and Whipping Declarations** **Chairman**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration
- 3. Minutes from the previous meeting** **Chairman**
Approve the minutes of the meeting held on 19 June 2012 **1-5**
- 4. Issues arising from previous meeting** **Neighbourhood
Manager**

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| <p>5. Matters for Committee Decision - 2012/2013 Neighbourhood Committee Budget</p> <p><i>Proposals and agreement for the allocation of the capital budget of £25,000</i></p> | <p>Elected Members</p> <p>7-10</p> |
| <p>6. Updates on Matters of Interest Relevant to the Committee</p> <p>a) Overview of new combined Neighbourhoods Nights (Cambs Police); and
b) Operation CAN-do Community Board (Interim Community Representatives)</p> | <p>Presentations</p> |
| <p>7. Open Session</p> <p><i>An opportunity for any member of the public, elected and co-opted members of the Neighbourhood Committee to raise anything that affects your area and to suggest items for future meetings</i></p> | <p>All</p> |
| <p>8. Next Meeting</p> <p>The next meeting will be held on 10 December 2012 at Salvation Army Citidel</p> | |

Committee Members:

Central: Cllr Nadeem (Chairman), Cllr Jamil & Cllr Khan
North: Cllr Sharp & Cllr Swift

For enquiries about your Neighbourhood Committee or about this meeting please contact:
Neighbourhood Manager - Cate Harding on 01733 317497 E-mail: cate.harding@peterborough.gov.uk
Democratic Services: Alex Daynes on 01733 452447 E-mail: alexander.daynes@peterborough.gov.uk

***All members of the public in CENTRAL AND NORTH WARDS are invited
to attend a meeting of their
Central and North Neighbourhood Committee
(Central and East 1 Area)***

on

***Thursday 13 September 2012 - 8.00 pm at
Beeches School, Gladstone, Peterborough***

STANDING INVITATIONS

NAME	REPRESENTING
Lynn Betteridge	Cambridgeshire Fire & Rescue Service
Inspector Dominic Glazebrook	Cambridgeshire Police
Matt Oliver	Young People's Services
Ali Manji	Cross Keys Homes
Gary Goose	Safer Peterborough Partnership
Kathie Longbone	NHS Peterborough
Sharon Keogh	Salvation Army
Ted Fawcett	Age Concern
Mahebab J. Ladha	Racial Equality Council
Ed Murphy	Gladstone Connect
Ghulam Shabbir	Pakistani Community Association
Ansar Ali	Ghousia Masjid Mosque
Doris Cox	Fulbridge Residents Association
Jabeen Shafee	Central North Neighbourhood Panel
Graham Burr	City Centre Neighbourhood Panel
Kevin Bell	East North Neighbourhood Panel
Christine Cunningham	Innova Development Trust
Mohammed Sabeel	Interim Operation CAN-do Community Board
Deborah Parker	MANERP

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CENTRAL & NORTH NEIGHBOURHOOD COMMITTEE (AREA CENTRAL & EAST 1)

MINUTES OF THE MEETING HELD ON 19 JUNE 2012, 7PM AT FULBRIDGE SCHOOL, KEETON ROAD

Members Present:

Central Councillors Nadeem (Chairman), Khan and Jamil
North Councillors Swift, Sharp

Officers Present:

Adrian Day Licensing Manager, PCC
Paul Phillipson Executive Director Operations, PCC
Richard Kay Strategic Planning and Enabling, PCC
Peter Barfield Parking Enforcement, PCC
Richard Oldfield Enterprise Peterborough
Insp. Dominic Glazebrooke Cambridgeshire Police
Matt Oliver 18-19 Services, Central and East, PCC
Caroline Rowan Assistant Neighbourhood Manager, PCC
Karen S Dunleavy Governance Officer, PCC

Others Present:

Sixteen people registered their attendance at the meeting including residents and representatives of Step Up and Salvation Army.

Item	Discussion and Actions	Action
1. Apologies for Absence	No apologies for absence were received.	
2. Declarations of Interest	No declaration of interests were declared	
3. Minutes from the previous meeting	The minutes from the meeting held on 5 March 2012 were agreed as a true and accurate record.	
4. Issues arising from previous Meeting	The Neighbourhood Manager advised that updates and details of completed actions were provided on tables. An update was received from the Inspector of Cambridgeshire Police on the complaints made about the two licensed premises in Cromwell Road. The Committee were also advised that there were plans underway to cut down trees in Cromwell Court and Cromwell	

	Road in order to provide more effective monitoring by the police of Anti Social Behaviour in the area.	
5. Election of Vice Chair	Following nominations for the role of Vice Chairman, Councillor Sharp was nominated and seconded. No other nominations were received and Councillor Sharp was duly elected as Vice Chairman of the Central and North Neighbourhood Committee.	
6. Open Session	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included:</p> <ul style="list-style-type: none"> • Police Inspector Glazebrook informed the Committee about proposals to hold a Neighbourhood Panel on the same night as Neighbourhood Committee for Central and North. A boundary review would be conducted by the police, which would ascertain which wards would be covered at each of the Neighbourhood Panels and would also reduce four panels to three. The Committee also received an update about the proposed introduction of three Citizen Panels. <p>Comments and responses to questions included:</p> <ul style="list-style-type: none"> • The Neighbourhood Police Panel (NPP) would start at 6.30pm and would be followed by a Neighbourhood Committee. Pilots had been conducted at other Neighbourhood Committees and had been received favourably. There had never been an issue of the NPP meeting running over its allotted time; • The Chairman provided an update over proposals to create extra school places for the Gladstone area. The Committee was advised that a feasibility study had been commissioned by the Cabinet and that residents and parents of the Gladstone area would be fully consulted throughout the process; • Consideration should be given to extending the Gladstone Park School as apposed to building on the only green area on Bourges Boulevard; • Concerns were raised over the need for the Council to conduct a feasibility study of the area in order to provide extra school places in the Gladstone area, when the thirteen million pound budget had already been allocated for the project. <p>Councillor Khan requested that the Council note the opinion expressed by the Central and North Neighbourhood Committee over the Council's method of appointment of a Chairman and that the allocation of Special Responsibility Allowance (SRA), currently paid to the Chairman, should be directed to neighbourhood projects.</p> <p>The Governance Officer advised the Committee that under Part 4, Section & paragraph 11.1 of the Council's Constitution, the Neighbourhood Chairman would be appointed by Council each Municipal year and that there would be one chairman from the ward area of the Neighbourhood Committee.</p>	

	<p>The Committee was also advised that under Part 4, Section 8, 6.7, of the Council's Constitution, the Committee can express its opinion to another Council body or outside organisation.</p> <p>The Committee was further advised that a report was being drafted following similar requests received from other Neighbourhood Committees and that the expression of opinion on the appointment of Chairman and SRA allocation would be included in the Neighbourhood Committee for Central and North if Members were in agreement.</p> <p>Following a vote, a majority of Members (4 out of 5) of the Central and North Neighbourhood Committee was in favour of the inclusion of the expression of opinion within the report to Council.</p> <ul style="list-style-type: none"> Concerns were raised regarding the recent Triangle Road improvement scheme and that little improvement was apparent on its completion. <p>Agreed Actions</p> <p>It was agreed that the Assistant Neighbourhood Manager would feedback the comments made over the feasibility study to provided extra school spaces for the Gladstone area and provide an update on the outcome at the next meeting of Neighbourhood Committee.</p> <p>It was agreed that the Governance Officer would direct the Central and North's Neighbourhood Committee's opinion regarding the appointment of Chairman and allocation of SRA funding to the Senior Governance Officer for its inclusion within the report to Council.</p> <p>It was agreed that Executive Director of Operations would arrange a full report to be presented at a future meeting of Central and North Neighbourhood Committee regarding the issues that had been raise about the Triangle area and the measures that were in place to implement further improvements.</p>	<p>LA</p> <p>KD</p> <p>PP</p>
<p>7. Updates on Matters of Interest Relevant to the Committee</p>	<p>a) Alcohol & Licensing Issues (PCC Licensing Team)</p> <p>The Council's Licensing Manager gave a presentation on the Licensing Act 2003.</p> <p>Key points within the presentation were as follows:</p> <ul style="list-style-type: none"> Changes to licensing law due to be introduced in October 2012, which would allow the Licensing Team to make representations for applications; Breach of conditions would be reported directly back to the Licensing Team; Working alongside partner bodies to extend licenses; Saturation policy for Councils; Things coming in: <ol style="list-style-type: none"> Late night levy – financial charge for premises that stay open after 1am, which would go to residents consultation; and Early morning restriction order to introduce blanket 	

	<p style="text-align: center;">closure times.</p> <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> • A great deal of analytical data would need to be gathered in order to use the Saturation Policy, to prove that an area was a designated area; • Licensed premises holders that had their licence revoked were entitled to appeal against the decision; however, the appeal would need to be submitted to the Magistrates Court within 21 days; • Residents were hopeful that recent changes in the Licensing legislation would make a difference for the Central and North area; and • Representations presented to Licensing Committee for consideration would rely on robust evidence in order to make a decision to revoke or refuse a licence. Representation would need to be received by the Council within twenty eight days and would be reliant on residents putting forward their evidence and letters for and against applications. 	
	<p>b) Statement of Community Involvement</p> <p>The Neighbourhood Committee received a presentation regarding the draft Statement of Community Involvement (SCI) from the Group Manager for Strategic Planning, Housing and the Environment. The SCI was designed to guide communities through the options of developing their own local planning policies and action plans. Once the consultation period was completed, and comments considered, the final SCI would form part of the Council's planning policy document.</p> <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> • Communities can decide how to form their Neighbourhood Forum group and how it was made up; • If a community prepared a 'Neighbourhood Plan' (as described in the SCI), it would be approved by conducting a referendum. If approved at the referendum, it would form planning policy for that area; • Neighbourhood planning documents incurred a lengthy process which would include costs for the community prior to approval; • Rather than a Neighbourhood Plan, the community could help prepare jointly with the city council a supplementary planning document for their area - this process would be free to communities; and • It was possible at any time to change plans after they had been adopted; however, they would need to go through the formal approval processes again to do so. 	
	<p>c) Community Action Plan</p> <p>The Community Neighbourhood Action Plan was to be deferred to the next meeting.</p>	

8. Next Meeting	The next meeting of the Central and North Neighbourhood Committee was to be held on 13 September 2012, at the Beeches School.	
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Meeting Closed 8.15pm

ACTIONS

DATE	ACTION	WHO AND WHEN?	STATUS
	It was agreed that the Assistant Neighbourhood Manager would feedback the comments made over the feasibility study to provided extra school spaces for the Gladstone area and provide an update on the outcome at the next meeting of Neighbourhood Committee.	Caroline Rowan	
	It was agreed that the Governance Officer would direct the Central and North's Neighbourhood Committee's opinion regarding the appointment of Chairman and allocation of SRA funding to the Senior Governance Officer for its inclusion within the report to Council.	Karen S Dunleavy	Completed 11 July 2012
	It was agreed that Executive Director of Operations would arrange a full report to be presented at a future meeting of Central and North Neighbourhood Committee regarding the issues that had been raised about Triangle Road.	Paul Phillipson	

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Central & North Neighbourhood Committee	Agenda Item: 5
DATE: 13 September 2012	

CAPITAL BUDGET ALLOCATION 2012/13

RECOMMENDATIONS
FROM: Cate Harding, Neighbourhood Manager, Central & East Locality
<p>That this Neighbourhood Committee:</p> <ol style="list-style-type: none"> 1. Considers the proposals for allocation of the capital budget of £25,000 for 2012/13; 2. Approves the proposals which will receive an allocation of the budget; 3. Agrees to a reduction in the individual allocations should the approved proposals exceed the £25,000 budget, to be determined by the Neighbourhood Manager; and 4. Agrees that the Neighbourhood Manager will be responsible for determining the final detail of the project in consultation with ward councillors and other relevant parties.

1. PURPOSE

- 1.1 This report sets out proposals for allocating the capital budget of £25,000 for 2012/13 for the Central & North Neighbourhood Committee.

2. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY, COMMUNITY ACTION PLAN AND DELEGATIONS

- 2.1 Neighbourhood Committees should contribute across the full range of Sustainable Community Strategy priorities, which are:
 - Creating opportunities – tackling inequalities (Safer / Stronger);
 - Creating strong and supportive communities (Safer / Stronger);
 - Creating the country's environment capital (Greener / Cleaner); and
 - Delivering substantial and sustainable growth (Safer / Stronger).
- 2.2 The proposed projects represent interventions that directly support priorities within the Community Action Plan:
 - a. improving parks and opens spaces; and
 - b. improving facilities for young people).
- 2.3 This report is for the committee to consider under its delegated executive function 3.13.5, 'to determine the investment of identified and delegated funding to support local priorities contained within the Community Action Plan'.

3. CAPITAL BUDGET ALLOCATION 2012/13

- 3.1 Elected Members agreed that the 2012/13 budget would be allocated to the Central ward area in line with the collective decision of the last two years to allocate to one ward to maximise visual improvements and/or opportunities for one area.
- 3.2 The following projects have been proposed by Members. Approval for each will be subject to the projects being costed within budget. Projects unable to be funded this year will

automatically be re-prioritised within the Community Action Plan for future consideration:

- i. Upgrade of football pitch at Gladstone Park;
- ii. Comprehensive landscaping plan to improve public realm (upgrade of shrub beds);
- iii. Additional litter bins; and
- iv. Security gating at Hankey Street car park.

3.3 The combined estimated cost of the proposed capital projects is as follows:

The proposed projects cuts across <u>all</u> priorities within the Sustainable Community Strategy		£ (Estimated)
Evidence of Need	Contribution Breakdown	
Upgrade of football pitch at Gladstone Park	No Planning Obligations Implementation Scheme (POIS) or Section 106 funding is identified to contribute towards these projects but any shortfall could be met as a contribution from Elected Members' Community Leadership Funding (CLF).	9,000.00
Comprehensive landscaping plan to improve public realm (upgrade of shrub beds)		4,500.00
Litter bins (in addition to requested items to respond to volume of littering in this area)		8,595.00
Security gating at Hankey Street car park		3,000.00
Total		£25,095

4. CONSULTATION

4.1 Consultation activities, involving workshops and surveys, have taken place in the area to identify the communities' priorities to inform the Community Action Plan (CAP). The final spend recommendations have been discussed with all Elected Members, together with relevant service areas that will take on the project management to implement once spends have been fully approved.

5. REASONS

5.1 The budget assigned to Neighbourhood Committees was assigned specifically to spend on projects which address priorities from the communities for each Neighbourhood Committee area. To enable the £25K to be spent within this financial year Members were asked to bring forward capital spend projects which helped to meet some of these emerging priorities. This active Member involvement ensures the money is spent on the most appropriate projects to benefit communities.

6. ALTERNATIVE OPTIONS

6.1 Not to spend the money. This would lead to proposed local projects not receiving funding resulting in no benefit to the local area.

7. IMPLICATIONS

7.1 The identified area of spend is solely within the Central ward area by agreement of the Elected Members.

7.2 The proposed projects represent interventions that directly support priorities within the Community Action Plan:

- a. improving parks and opens spaces; and
- b. improving facilities for young people).

7.3 All proposed projects relate to capital expenditure but may have revenue implications for on-going maintenance. In all cases where this applies, agreement has been made with the respective service area to absorb these costs.

8. NEXT STEPS

8.1 If the proposals set out are agreed, the Neighbourhood Manager will be responsible for ensuring the project is delivered and spend is allocated in a timely manner and in accordance with the Council's Financial Regulations. A regular monitoring report will be provided for Members to be able to scrutinise progress and measure the impact of the investment.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985
N/A

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